

Dear Parents,

Re: COVID 19 - Symptoms and Testing

Please can I remind all parents how important it is to inform school if you or a member of your family display symptoms of COVID 19. It is vitally important that we are informed at the earliest appropriate time. We have set up a direct telephone line for out of hours contact with school (07498645336) and both school offices are open from 8.30am till 3.30pm every week day. Please let us know the results from tests too.

We are trying to keep the whole school community as safe as possible and only by sharing this information with school ensures we are managing the risks on a daily basis.

Please do not send your child to school if any member of your family is showing symptoms, until a test result has been received the family must isolate for 14 days.

with regards,

*Mrs Hammett*

**Penny Hammett**

**Executive headteacher  
FORT Federation**

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